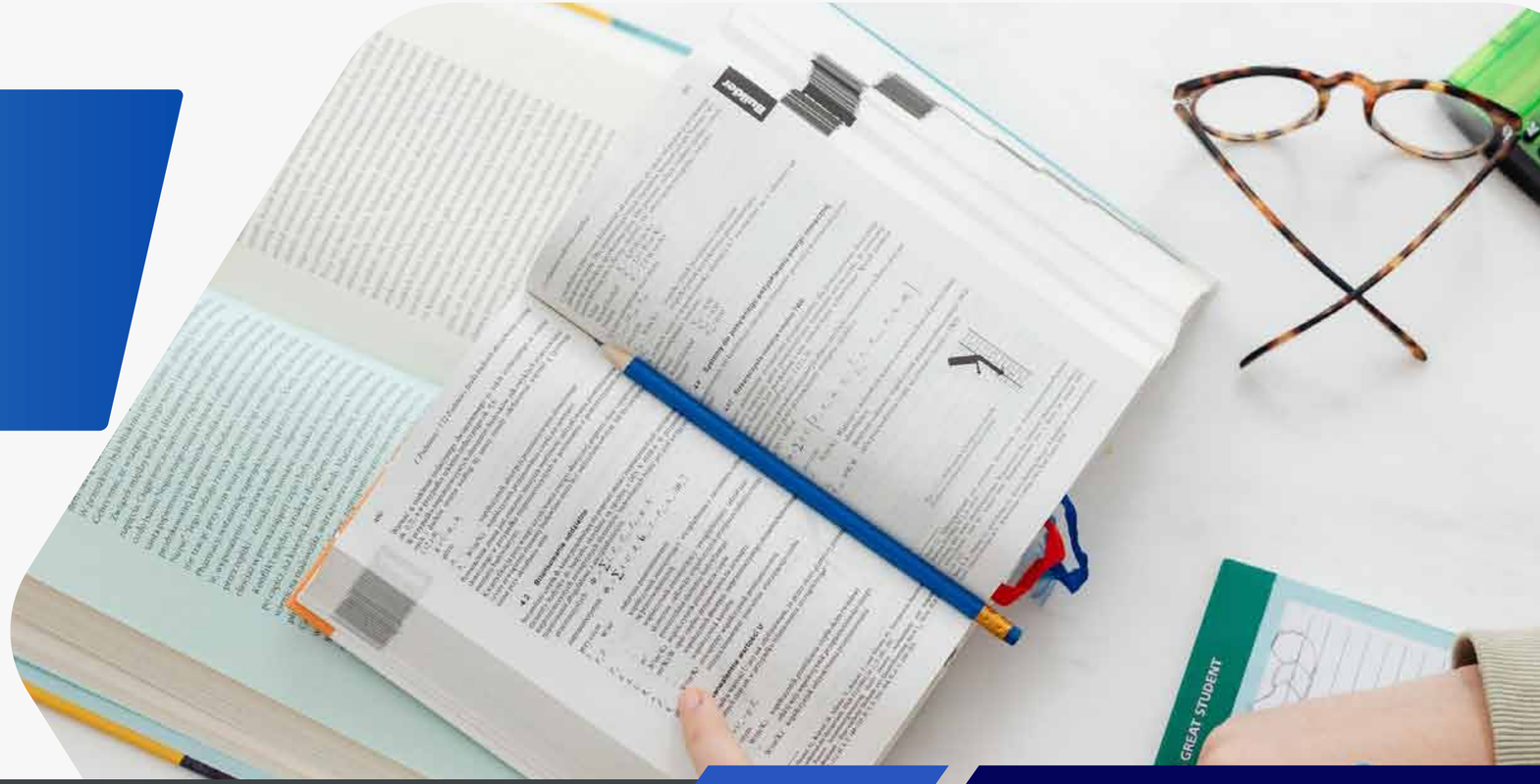
GRADUATE SCHOOL
PRINCE OF SONGKLA UNIVERSITY

Graduate School

Prince of Songkla University

“Guideline for Graduate Studies”



Website
www.grad.psu.ac.th

GRADUATE SCHOOL
PRINCE OF SONGKLA UNIVERSITY

PLAN OF STUDY

MASTER'S DEGREE

- **Plan 1 (A1):** Research plan (Thesis ≥ 36 credits)
- **Plan 1 (A2):** Research + Coursework
  (Thesis ≥ 12-18 credits + coursework ≥ 18 credits)
- **Plan 2:** Minor thesis ≥ 6 credits + coursework ≥ 30 credits)

PH.D. DEGREE

- **Plan 1.1 :** Thesis ≥ 48 credits
  MASTER'S DEGREE-BASED
- **Plan 1.2:** Thesis ≥ 72 credits
  BACHELOR'S DEGREE-BASED

- **Plan 2.1:**
  MASTER'S DEGREE-BASED
  Thesis ≥ 36 credits
  Coursework ≥ 12 credits
- **Plan 2.2:**
  BACHELOR'S DEGREE-BASED
  Thesis ≥ 48 credits
  Coursework ≥ 24 credits

GRADUATE SCHOOL
PRINCE OF SONGKLA UNIVERSITY

DURATION OF STUDY

MASTER'S DEGREE

Official length of program: 2 years

Maximum duration: not more than 5 years

PH.D. DEGREE

Official length of program:

- 3 years (Plan 1.1/2.1)
- 4 years (Plan 1.2/2.2)

Maximum duration:

- not more than 6 years (Plan 1.1/2.1)
- not more than 8 years (Plan 1.2/2.2)

Number of Credits Per Semester:
not more than 15 credits (with the consent of academic or thesis advisor, > 15 credits are allowed)

MASTER'S DEGREE STUDENT ROADMAP

GRADUATE SCHOOL
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1 SEMESTER

- Student Enrollment through Dekmai system
- Tuition fee payment through SIS system (Each semester)
- Register for the courses and/or thesis according to your study plan through SIS system
- Attend the orientation event for new students
- Develop a study plan following the program syllabus/supervisor
- Familiarize yourself with the regulations and relevant standards
- Advisor appointment through GSMS (GS01)
- Submit English test result (GS12) to GSMS to fulfill the English proficiency requirement

SEMESTER 2

- Register for the courses and/or thesis according to your study plan
- Conduct your research project
- Appoint for thesis proposal committee (GS02-1) and pass the thesis proposal defense. (The timing of the exam depends on the program)
- Submit the thesis approval form (GS02-3)
- Apply for Research Grant for Thesis through Scholarship Request System

3 SEMESTER

- Register for the courses and/or thesis according to your study plan
- Conduct your research project
- Appoint for thesis proposal committee (GS02-1) and pass the thesis proposal defense. (The timing of the exam depends on the program)
- Submit the thesis approval form (GS02-3)
- Apply for Research Grant for Thesis through Scholarship Request System
- Submit manuscript(s) based on your thesis work to journals and or present at academic conference

SEMESTER 4

- Register for the thesis course according to your study plan
- Submit manuscript(s) to journals and or present at academic conference, or
- Get the publication or accepted letter from the journal(s)
- Report the publication information to GSMS (GS4/1)
- Appoint the thesis examination committee and set the thesis examination date (GS03)
- Check plagiarism of thesis by the iThenticate program and submit to GSMS (GS06)
- Submit the thesis book to GSMS (GS07)
- Submit an online request for completion of study via ISR system.

SUCCESS

NOTED: THIS ROADMAP SERVES AS A SUGGESTED GUIDELINE. ADJUSTMENTS MAY BE MADE IN ACCORDANCE WITH THE STUDY PLAN OF EACH PROGRAM AND THE RECOMMENDATIONS OF THE ACADEMIC ADVISOR. HOWEVER, THE DURATION MUST COMPLY WITH THE UNIVERSITY'S REGULATIONS AND REQUIREMENTS.

PH.D. STUDENT ROADMAP

GRADUATE SCHOOL
PRINCE OF SONGKLA UNIVERSITY

1-2 SEMESTER

- Student Enrollment through Dekmai system
- Tuition fee payment through SIS system (Each semester)
- Register for the courses and/or thesis according to your study plan through SIS system
- Attend the orientation event for new students
- Develop a study plan following the program syllabus/advisor
- Familiarize yourself with the regulations and relevant standards
- Advisor appointment through GSMS (GS01)
- Submit English test result (GS12) to GSMS to fulfill the English proficiency requirement
- Pass the Qualifying Examination (QE) (at a time determined by the faculty, but within 4 semesters of study) and submit the result to GSMS (GSQE)

SEMESTER 3-4

- Register for the courses and/or thesis according to your study plan
- Conduct your research project
- Appoint for thesis proposal committee (GS02-1) and pass the thesis proposal defense.
  (The timing of the exam depends on the program)
- Submit the thesis approval form (GS02-3)
- Apply for Research Grant for Thesis through Scholarship Request System

5 SEMESTER

- Register for the courses and/or thesis according to your study plan
- Conduct your research project
- Appoint for thesis proposal committee (GS02-1) and pass the thesis proposal defense.
  (The timing of the exam depends on the program)
- Submit the thesis approval form (GS02-3)
- Apply for Research Grant for Thesis through Scholarship Request System
- Submit manuscript(s) based on your thesis work to journals and or present at academic conference

SEMESTER 6

- Register for the thesis course according to your study plan
- Submit manuscript(s) to journals and or present at academic conference, or
- Get the publication or accepted letter from the journal(s)
- Report the publication information to GSMS (GS4/1)
- Appoint the thesis examination committee and set the thesis examination date (GS03)
- Check plagiarism of thesis by the iThenticate program and submit to GSMS (GS06)
- Submit the thesis book to GSMS (GS07)
- Submit an online request for completion of study via ISR system.

SUCCESS

NOTED: THIS ROADMAP SERVES AS A SUGGESTED GUIDELINE. ADJUSTMENTS MAY BE MADE IN ACCORDANCE WITH THE STUDY PLAN OF EACH PROGRAM AND THE RECOMMENDATIONS OF THE ACADEMIC ADVISOR. HOWEVER, THE DURATION MUST COMPLY WITH THE UNIVERSITY'S REGULATIONS AND REQUIREMENTS.

Minimum Requirements for Graduation

“” Master’s degree

Plan 1 (A1)

- Completed the thesis course for at least 36 credits
- You may audit some courses; results will appear as S or U.
- Passed the proposal and thesis defense
- Submitted the thesis book
- Pass the English proficiency test with a score that complies with the Graduate School's regulations
- One published or accepted paper in a national or international peer-reviewed journal.

Note:

1. Some programs may have other conditions or higher requirements, such as a compulsory publication in an international journal.
2. If you are a scholarship recipient, please review the terms of your contract, as it may include additional or higher requirements.

Minimum Requirements for Graduation

“” Master’s degree

Plan 1 (A2)

- Complete at least 36 credits, including 12–18 thesis credits and a minimum of 18 coursework credits with a GPA ≥ 3.00
- Passed the proposal and thesis defense
- Submitted the thesis book
- Pass the English proficiency test with a score that complies with the Graduate School's regulations
- One published or accepted paper in a national or international peer-reviewed journal, or one full paper (not just abstract) in a conference proceeding

Note:

1. Some programs may have other conditions or higher requirements, such as a compulsory publication in an international journal.
2. If you are a scholarship recipient, please review the terms of your contract, as it may include additional or higher requirements.

Minimum Requirements for Graduation

“” Master’s degree

Plan 2

- Complete at least 36 credits, including 6 minor thesis credits and a minimum of 30 coursework credits with a GPA ≥ 3.00
- Passed the Comprehensive Examination
- Submitted the minor thesis book
- Pass the English proficiency test with a score that complies with the Graduate School's regulations

Note:

1. Some programs may have other conditions or higher requirements, such as a compulsory publication in an international journal.
2. If you are a scholarship recipient, please review the terms of your contract, as it may include additional or higher requirements.

Minimum Requirements for Graduation

Ph.D. degree

Plan 1.1

Master's degree-based

- Complete the thesis course for at least 48 credits
- You may audit some courses; results will appear as S or U.
- Passed the Qualifying Examination, proposal defense, and thesis defense
- Submitted the thesis book
- Pass the English proficiency test with a score that complies with the Graduate School's regulations
- Two published or accepted papers in a national or international peer-reviewed journal

Note:

1. Some programs may have other conditions or higher requirements, such as a compulsory publication in an international journal.
2. If you are a scholarship recipient, please review the terms of your contract, as it may include additional or higher requirements.

Minimum Requirements for Graduation

Ph.D. degree

Plan 1.2 Bachelor’s degree-based

- Complete the thesis course for at least 72 credits
- You may audit some courses; results will appear as S or U.
- Passed the Qualifying Examination, proposal defense, and thesis defense
- Submitted the thesis book
- Pass the English proficiency test with a score that complies with the Graduate School's regulations
- Two published or accepted papers in a national or international peer-reviewed journal

Note:

1. Some programs may have other conditions or higher requirements, such as a compulsory publication in an international journal.
2. If you are a scholarship recipient, please review the terms of your contract, as it may include additional or higher requirements.

Minimum Requirements for Graduation

Ph.D. degree

Plan 2.1

Master's degree-based

- Complete at least 48 credits, including 36 thesis credits and a minimum of 12 coursework credits with a GPA ≥ 3.00
- Passed the Qualifying Examination, proposal defense, and thesis defense
- Submitted the thesis book
- Pass the English proficiency test with a score that complies with the Graduate School's regulations
- One published or accepted papers in a national or international peer-reviewed journal

Note:

1. Some programs may have other conditions or higher requirements, such as a compulsory publication in an international journal.
2. If you are a scholarship recipient, please review the terms of your contract, as it may include additional or higher requirements.

Minimum Requirements for Graduation

Ph.D. degree

Plan 2.2

Bachelor’s degree-based

- Complete at least 72 credits, including 48 thesis credits and a minimum of 24 coursework credits with a GPA ≥ 3.00
- Passed the Qualifying Examination, proposal defense, and thesis defense
- Submitted the thesis book
- Pass the English proficiency test with a score that complies with the Graduate School's regulations
- One published or accepted papers in a national or international peer-reviewed journal

Note:

1. Some programs may have other conditions or higher requirements, such as a compulsory publication in an international journal.
2. If you are a scholarship recipient, please review the terms of your contract, as it may include additional or higher requirements.

KEY

Suppot System for Postgraduate Students

PSU SIS STUDENT INFORMATION SYSTEM

- Course registration
- Subject search
- Study result
- Class schedule
- Grade
- Tuition fee payment

GSMS PSU | Graduate Study Management System

- Advisor appointment
- Thesis examination
- Research progress
- Publication report
- Thesis book submission
- Graduation requirements

Scholarship Request System

- Request for scholarships

English Language Proficiency Requirements for Graduation

Master’s degree

1. Official score from testing institutes

*Minimum score required***	
PSU-TEP or CU-TEP	45-65
TOEFL (Paper Based)	450
TOEFL (revised Paper-delivered Test)	34
TOEFL (Institutional Testing Program)	450
TOEFL (Computer Based)	133
TOEFL (Internet Based)	45
IELTS	4.5

**Score requirements differ by program and are specified in the official announcement.

2.English course registration

Once students fail the English proficiency tests as specified in item 1, they may register for the English course for Graduate Studies, which carries 3 credits, and must pass the exam with a grade of 'S' (Satisfactory).

CLICK HERE See more announcements at grad.psu.ac.th

English Language Proficiency Requirements for Graduation

Doctoral degree and Master's degree in International program

1. Official score from testing institutes

*Minimum score required***

PSU-TEP or CU-TEP	60% or more
TOEFL (Paper Based)	500
TOEFL (revised Paper-delivered Test)	46
TOEFL (Institutional Testing Program)	520
TOEFL (Computer Based)	173
TOEFL (Internet Based)	61
IELTS	5.0

**Score requirements differ by program and are specified in the official announcement.

2.English course registration

2.1 Once students fail the English proficiency tests as per item 1, they may register for Academic English Course for Doctoral Students, which carries 4 credits, and must pass the exam with a grade of 'S' (Satisfactory).

2.2 The **"S" grade** achieved in the English course **will be evaluated** in conjunction with the scores of the English proficiency test. The student will fulfill the requirement if the average score is equal to or exceeds 60%.

CLICK HERE

See more announcements at grad.psu.ac.th

Acceptable Journals for Publication

Researchers are required to publish in journals that meet the eligibility criteria for recognized academic publication.

1. International journals: Journals indexed in the following databases

- ERIC, MathSciNet
- Pubmed,
- Scopus,
- JSTOR,
- Project Muse
- Web of Science (only SCIE, SSCI, AHCI), not ESCI

2. National Journals : Journala indexed in TCI (Thai citation index) --- Tier 1 or Tier 2

See more announcements at grad.psu.ac.th

SUPPORT ACTIVITIES

From Graduate School

- **Orientation**
- **Academic Training**
  - AI Series program
  - Writing for publication
  - Issue of plagiarism
  - Proposal writing
- **Postgraduate Colloquim**

Please visit our website for more updates on events and training.

https://grad.psu.ac.th

GRADUATE SCHOOL
PRINCE OF SONGKLA UNIVERSITY

ONE STOP SERVICE

OVERVIEW

The Graduate School offers comprehensive services for graduate students, including inquiry responses, consultation, guidance, and academic information.

Services are available on official working days, Monday to Friday, from 8:30 a.m. to 4:30 p.m. (excluding public holidays).

CONTACT

grad@psu.ac.th

10th floor, 2nd Building, Learning Resource Center, Prince of Songkla University, Hat Yai, Songkhla 90110, Thailand

+66 074 28 6993

LINE grad_oss

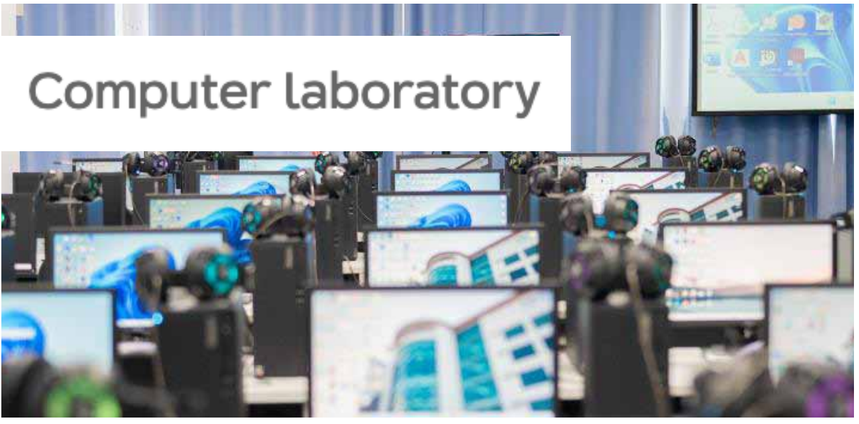
UNIVERSITY FACILITIES

Health welfare

Library

On-campus transportation

Computer laboratory



Sports Complex

Global Affairs Office

UNIVERSITY FACILITIES

Bank

Co-working space

Student Dormitories

Office of Scientific Instrument and Testing

SCHOLARSHIP OPPORTUNITIES

CONTACT US

grad@psu.ac.th

10th floor, 2nd Building, Learning Resource Center, Prince of Songkla University, Hat Yai, Songkhla 90110, Thailand

+66 074 28 6993

www.grad.psu.ac.th

GraduateSchool.PSU

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Where We Are ?

LET'S GO!
SCB Bank
BANK
President Building
OFFICE
Faculty of Science
Pumpkin Building
PSU Museum
Faculty of Science
YOU ARE HERE
LRC
HOSPITAL
7-11
Starbucks
Faculty of Environmental Management
Graduate School

GRADUATE SCHOOL
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Graduate Study Handbook

PRINCE OF SONGKLA UNIVERSITY

2025

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EXAMPLE

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Graduate Study Handbook

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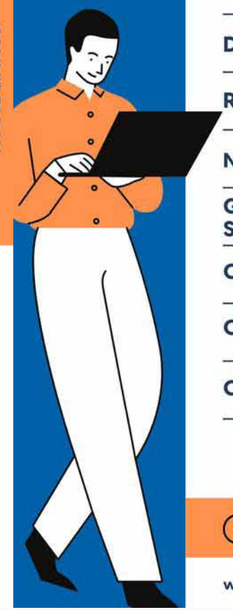

GRADUATE SCHOOL
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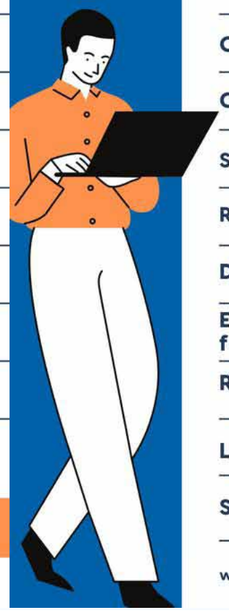

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GRADUATE SCHOOL
PRINCE OF SONGKLA UNIVERSITY

PSU Vision-Mission

Vision

A valuable university for driving sustainable development at the forefront of the world

Mission

- **Building academic and innovation leadership**
- **Building human resources with academic and professional competence**
- **Developing the university into a knowledge-based society based on cultural diversity**

"Our Soul is for the Benefit of Mankind"

EXAMPLE

Graduate Study Programs 02

Doctor of Philosophy

A program of study with the emphasis on academic and research development in various areas at a level higher than a master's degree or a higher graduate diploma. The program consists of at least 48 credits of study for applicants with a master's degree or equivalent and at least 72 credits of study for applicants with a bachelor's degree or equivalent with an excellent academic record. There are 2 study plans to choose from:

Plan 1 – Thesis only plan, where research of exceptional quality leading to novel studies is emphasized. Students may be assigned additional audit coursework or activities.

Plan 1.1 – Applicants with a master's degree or equivalent must take at least 48 thesis credits.

Plan 1.2 – Applicants with a bachelor's degree or equivalent must take at least 72 thesis credits.

Plan 2 – Combined coursework and thesis plan, where research of high quality leading to academic and professional development is emphasized.

Plan 2.1 – Applicants with a master's degree or equivalent must take at least 36 thesis credits and at least 12 coursework credits.

Plan 2.2 – Applicants with a bachelor's degree or equivalent must take at least 48 thesis credits and at least 24 coursework credits.

Duration of Study

- **Graduate Diploma and Higher Graduate Diploma**

  depending on the program of study, but not more than 3 academic years.

- **Master's Degree**

  depending on the program of study, but not more than 5 academic years.

- **Doctor of Philosophy**

  depending on the program of study, but not more than 8 academic years for students with a bachelor's degree and not more than 6 academic years for students with a master's degree.

03

PSU GRADUATE SCHOOL PRINCE OF SONGKLA UNIVERSITY

04

Registration Procedure

Both online and advance registration are available to students. The Graduate School website at https://grad.psu.ac.th/en/ or the Registrar's Division website provide the relevant information about registration period, deadline and procedures for each campus at:

- **Hat Yai Campus:** https://reg.psu.ac.th/main/
- Pattani Campus: https://regist.pn.psu.ac.th/main/
- **Phuket Campus:** https://www.psu.ac.th/phuket/registrar-psupkt/
- Suratthani Campus: http://reg.surat.psu.ac.th/index.php
- Trang Campus: https://regist.trang.psu.ac.th/

Number of Credits Per Semester

Students may not register for more than 15 credits (credit and audit combined) per semester, and registration must be with the consent of the academic or thesis advisor.

PSU GRADUATE SCHOOL PRINCE OF SONGKLA UNIVERSITY

05

Graduate Study Management System (GSMS)

https://gsms.psu.ac.th

Students can proceed with their thesis and minor thesis according to the regulations and graduation criteria in the GSMS system. The graduation criteria that students must complete in the GSMS online system include :

Thesis Advisor/ Co-advisor

Students under a master's degree Plan 1 program and PhD. students must file the **Request for Advisor and Co-advisor (if any) Appointment form (GSO1)** before registering for thesis credits. The form should be filed at the student's respective school or faculty. A thesis advisor is required to be a faculty staff in the program.

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